

**Pre-RFP Informational Session**  
**RFI-7-69**  
**Indiana State Department of Health**  
**Consulting Services**

The Indiana State Department of Health will be hosting a Pre-RFP Informational Session on:

January 4, 2007  
10:00 AM – 11:30 AM  
Indiana State Department of Health – 8<sup>th</sup> floor training room  
2 N. Meridian St.  
Indianapolis, IN 46204

- I. Introductions
- II. Discussion of Request for Proposal (RFP) process by Indiana Department of Administration
- III. Discussion of Minority and Women's Business Enterprise Requirements
- IV. Description of RFP:

The threat of a pandemic influenza requires extensive planning and coordination among response agencies and community partners. Planning efforts must also account for educating the general public about pandemic influenza – what it is, and what individuals, families, and businesses can do to prepare for this health threat. The Indiana State Department of Health seeks a vendor to assist local health departments in the development and implementation of their pandemic influenza plans and to improve their abilities to engage the public in pandemic influenza planning activities. The vendor will develop educational materials in a variety of formats to assist local health departments in educating the public about pandemic influenza. The vendor will also develop an evaluation tool for local health departments to use to measure the outcomes of their educational efforts.

- V. Questions and Answers Session

Additional Information  
IDOA PROCUREMENT LINKS AND NUMBERS

[www.in.gov/idoa/proc](http://www.in.gov/idoa/proc)  
1-877-77BUYIN (8946) For Vendor Registration Questions  
[buyindianainvest@idoa.in.gov](mailto:buyindianainvest@idoa.in.gov) For Inquiries Regarding Substantial Indiana Economic Impact

- A. [www.BuyIndiana.IN.gov](http://www.BuyIndiana.IN.gov)

Link to the developing “one stop shop” for vendor registry with IDOA and Secretary of State, MWBE business loop up, etc.

- B. Secretary of State of Indiana  
Can be reached at (317) 232-6576 for registration assistance. [www.in.gov/sos](http://www.in.gov/sos)
- C. Indiana Economic Impact Form  
Online version available at [www.in.gov/idoa/proc](http://www.in.gov/idoa/proc) (drag down page to “Indiana Economic Impact” link)
- D. Minority and Women Owned Business Enterprises  
[www.in.gov/idoa/minority](http://www.in.gov/idoa/minority) for more information [www.BuyIndiana.IN.gov](http://www.BuyIndiana.IN.gov) for table of IDOA certified MBEs and WBEs.
- E. RFP posting and updates  
Go to [www.in.gov/idoa/proc](http://www.in.gov/idoa/proc) (select “current Solicitation Opportunities” link)  
Drag through table until you find desired RFP/RFI number on left-hand side and click the link.
- F. Information Technology (IT) Standards and Policies  
Go to <http://www.in.gov/iot/architecture/> (select Architecture and then click on Standards and then on Policies)